



HARTNELL COLLEGE

**Outcomes & Assessment Committee
Meeting Minutes
February 24, 2020 • 3:30 p.m. – 4:45 p.m.
A-116**

Members

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)	X	
Eric Bosler	Faculty (Photography)	X	
Jeff Carew	Faculty (Psychology)		X
Brook Foley	Faculty (Counseling)		X
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Peggy Mayfield	Faculty (Library)	X	
Sachiko Matsunaga	Dean (L&LSR)		
Liz Morales	Faculty (Business)	X	
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Lesha Rodriguez	Faculty (Art)		X

Guests

Name	Representing	Present	Absent

CALL TO ORDER: The meeting was called to order at 3:35 p.m. by Cheryl O'Donnell.

ACTION ITEMS:

- Approval of Agenda:** The 02.24.2020 agenda was approved as written.
- Approval of Minutes:** Minutes from the 02.10.2020 meeting were approved

INFORMATION/DISCUSSION/PRESENTATIONS

- Time Line for Value Rubric Project:** Cheryl and Guy discussed the need to create a time line for the Value Rubric Project. There are certain deliverables that need to be met by the end of the semester, the main one being the approved rubrics being handed off to the Curriculum Committee. These approved rubrics will be used starting in the Fall 2020 semester to approve GE courses. Cheryl had a table created with start and end dates for the Spring 2020 semester. The committee discussed the timeline and assigned dates by

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which discussion and/or presentations were to be made based on the internal work that was being done by committee members.

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The timeline is as follows:

Activity	Date	Comments
Rubric Selection	February 24, 2020	Committee members will indicate which rubric(s) they will use for the assessment of an assignment
	March 9, 2020	
First Round of Discussion	March 23, 2020	Initial discussion of findings from applying the rubrics to assignments
First Draft	April 13, 2020	First draft of rubric and discussion
Second Draft	April 27, 2020	2 nd draft of rubric and discussion
Final Completion Date	May 11, 2020	The Goal: We have six Value Rubrics; one per Core Competency. These may be a hybrid of the various rubrics reviewed with customized elements added or they may be one of the original Value Rubrics.

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Cheryl confirmed the rubric assignments that had been determined a year ago when this project first began. These assignments refer to the Value Rubrics that faculty will be using to assess one of their own class assignments. The rubric assignments are as follows:

Core Competency	Value Rubric	Members Assigned
Global Engagement	Civic Engagement Global Learning Intercultural Knowledge and Competence	Brook Foley Liz Morales Toni Gifford
Personal Growth	Ethical Reasoning Foundations and Skills for Lifelong Learning	Brook Foley Liz Morales Dave Beymer
Aesthetic Analysis and Application	Long Beach City College/USF Aesthetics	Eric Bosler Lesha Rodriguez
Information Competency	Information Literacy	Peggy Mayfield Cheryl O'Donnell
Inquiry and Reason	Problem Solving Critical Thinking Inquiry and Analysis	Toni Gifford Dan Petersen
Communication	Oral Communication Reading Written Communication	Dan Petersen Daniel Lopez or Jason Hough?

2. **Q & A for CurricUNET Review Project:** Cheryl reviewed the CNET SLO Review calendar with the committee. She shared a conversation that she and Guy had when they were reviewing the PEAC 43 course and there were some questions regarding the wording of the SLO for that course. The committee discussed various components of what constitutes a quality SLO. Cheryl displayed some sample SLO Approval Rubrics from other colleges and discussed the possibility of adopting or creating our own. This discussion will continue at the next meeting on Monday, March 9.

3. **Assessment Plan Project:** Guy led a discussion that focused on the need for an official assessment plan. While we have an assessment timeline and there is information that has been taken to Senate and approved in the past, there is no living document that exists that contains all of this information. Guy used the assessment plan for Excelsior College as an example of a good plan that contained key elements that we would want to consider having in our plan. Cheryl and Liz have been gathering sample plans for other colleges and Cheryl will send out links to these plans to have committee members start reviewing.

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NEW BUSINESS

1. **PPA Update:** Dave Beymer gave an update on the PPA process. He said that the results from the survey that was given after January Flex Days reflected that approximately 6 out of 40 disciplines indicated that they had no changes going forward. This means that the remaining 34 disciplines will be doing some sort of work with their program in terms of SLOs, PLOs, curriculum changes, etc. Dave also said that one of the final questions to be included in the PPA was one that would ask disciplines to identify three goals/action plans based on the following:

- Assessment data and analysis
- Guided Pathways initiative
- The Strategic Plan Priorities.

As of now, these are starting points to provide a focus and the actual question prompts have not been finalized. Dave and/or Guy will report out at a future meeting what the finalized prompts are.

2. **Nursing Field Trip:** Toni shared that after our committee field trip to the art gallery to see Leshia's work, she decided to take her students over to the gallery. They had a discussion about art and science and where did nursing fit in with those areas.

ADJOURNMENT: The meeting concluded at 4:40 p.m.

NEXT MEETING(S): March 9, 2020

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